

## ST DENNIS PARISH COUNCIL

Minutes of the Finance, General Purposes and Audit Meeting held on Thursday the 27<sup>th</sup> November 2024 at 7.00 pm at Claytawc, Fore Street, St Dennis.

**Present:** Cllr Burnett (Cahir), Cllr Edmunds (Vice Chair), Cllr Clarke, Cllr Kelsey.

**In Attendance:** Lynn Clarke, Parish Clerk.

**F20/24 Apologies.**

None

**F21/24 Declarations of Interest.**

None.

**F22/24 Public Participation.**

No members of the public present.

**F23/24 To adopt the minutes of the Finance, General Purposes and Audit Committee held on the 20<sup>th</sup> June 2024.**

**Resolved** – To adopt the minutes as presented. All present in favour.

**F24/24 Matters arising.**

The new Financial Regulations have been amended and placed on the website.

The appointed internal auditors need to undertake an audit.

The legionella risk assessment has been undertaken.

The toilet refurbishment has been completed.

The energy company has been changed.

The printer and ink cartridges have been disposed of.

**F25/24 To approve the regular payments list.**

It was **Resolved** to approve the regular payments list. All present in favour.

A copy of the list can be found [here](#).

**F26/24 To review the 2025 – 2026 budget and to put forward recommendations to Full Council.**

It was **Resolved** to approve the draft budget with a few recommendations to amend the heading titles and to recommend that Council accept. All present in favour.

**F27/24 To approve the second quarter figures.**

It was **Resolved** to approve the figure. All present in favour.

A copy of those figures can be found here: [Ear Marked Reserves](#), [Second Quarter figures](#).

**F28/24 To review the list of approved contractors.**

It was **Resolved** to accept the list of contractors as presented. All present in favour.

A copy of that list can be found here: [Approved Contractors](#).

**F29/24 To approve the internal auditor for 2025 – 2026.**

It was **Resolved** to continue using Ruth Thomas as our internal Auditor. All present in favour.

Cllr James joined the meeting 19.15.

*Standing Order 1c*

*'That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw'.*

**F30/24 Confidential.**

None

Signed.....Date.....

Chair of Finance, Staffing, GP and Audit Committee.

There being no other business the Chair closed this meeting at 19.20.